

**RECORD OF PROCEEDINGS
REGULAR MEETING
NOVEMBER 6, 2025**

The Bath Township Board of Trustees met in the Trustee Meeting Room on November 6, 2025 at 6:30pm for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich convened the meeting. Trustees present were Mr. Sean Gaffney, Mrs. Elaina Goodrich, and Mrs. Sharon Troike.

CALL TO ORDER

Mrs. Goodrich called the meeting to order at 6:30pm.

PLEDGE OF ALLEGIANCE

Mrs. Goodrich requested the audience join her in the Pledge of Allegiance.

WELCOME

Mrs. Goodrich welcomed everyone in attendance and stated the purpose of the meeting is to conduct the business of Bath Township. There will be time for citizen comments at the end of the meeting.

APPROVAL OF AGENDA

Mrs. Goodrich requested, and **Mr. Gaffney moved to approve the agenda. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

FISCAL OFFICER LAURA TUTTLE

1. Fiscal Officer Tuttle recommended, and **Mrs. Troike moved to approve regular purchase orders 2025-01335 through 2025-01377 and payments in the amount of \$316,543.73.**

Included in the payments are the following:

- \$145,597.33 to Geauga Highway for annual road paving (Service)
- \$48,996.33 to Midstate Recreation for playground equipment (Parks)
- \$28,435.00 to Spano Brothers Construction for concrete repair (Service)

Mr. Gaffney seconded the motion. The Fiscal Officer called the roll.

Mr. Gaffney, **Aye**

Mrs. Goodrich, **Aye**

Mrs. Troike, **Aye**

MOTION PASSED

2. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve meeting minutes for the 10/6/25 Board of Trustees Regular Meeting. Mrs. Troike seconded the motion, All Ayes. Motion passed 3-0.**
3. Fiscal Officer Tuttle recommended, and **Mrs. Troike moved to table the recommendation until the November 17, 2025 meeting: To transfer \$14,184.00 from the Bath Township General Fund. The total amount will be split with \$3,609.00 moving to the Parks Equipment expense account and the remaining \$10,575.00 moving to the Service Equipment expense account. Mr. Gaffney seconded the motion to table the recommendation until the November 17, 2025 meeting. All Ayes. Motion passed 3-0.**
4. Fiscal Officer Tuttle stated the correspondence log is available for public view.

POLICE CHIEF VITO F. SINOPOLI

Report

Chief Sinopoli presented the October report for the Police Department. A copy of the report is attached to these minutes.

Recommendations

1. Chief Sinopoli recommended, and **Mr. Gaffney moved to approve the agreement between the Summit County Sheriff's Office and the Summit County OVI Task Force Member for 2026. This is an annual renewal of the Agreement for Detective Rob Young to participate in the OVI Task Force. Detective Young has been a member of the OVI Task Force since 2018. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

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2. Chief Sinopoli recommended, and **Mrs. Troike moved to approve the purchase of two police cruisers from Montrose Ford. The new cars will replace Car 10 and Car 12, both of which were purchased in 2021. The Tahoe has 79,632 miles. The cost of the new 2026 police cruisers will be \$55,300 for the Tahoe and \$47,939 for a Ford Interceptor. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

FIRE CHIEF ROB CAMPBELL

Report

Chief Campbell presented the October report for the Fire Department. A copy of the report is attached to these minutes.

No Recommendations

SERVICE DIRECTOR CAINE COLLINS

Report

Service Director Collins presented the October report for the Service Department. A copy of the report is attached to these minutes.

Recommendations

1. Service Director Collins recommended, and **Mr. Gaffney moved to contract with A.S.A.P. Door Company for the purchase and installation of a new gate-opening system in the amount of \$10,800.00. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**
2. Service Director Collins recommended, and **Mrs. Troike moved to contract with ICR Electric, Inc. for the purchase and installation of a gutter melt system in the amount of \$9,000.00. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
3. Service Director Collins recommended, and **Mr. Gaffney moved to purchase a truck-mounted road broom from Southeastern Equipment Company in the amount of \$18,190.00. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**
4. Service Director Collins recommended, and **Mrs. Troike moved to post/advertise internally for the employment opportunity of Part-Time Service Personnel. Applications will be accepted until November 12, 2025, at 4pm. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

PARKS DIRECTOR JEFF FRANCE

Report

Mr. France presented the October report for the Parks Department. A copy of the report is attached to these minutes.

Recommendations

1. Parks Director France recommended, and **Mr. Gaffney moved to accept the language in the 11/22/2024 Proposed Tentative Agreement, part of the wage negotiations and CBA with the Teamsters bargaining unit, to grant Kelly D'Abramo and Evan Osborne wage increases upon obtaining CDL. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

PLANNING DIRECTOR / ZONING INSPECTOR WILLAM FUNK

Report

Planning Director/Zoning Inspector Funk presented the October report. A copy of the report is attached to these minutes.

No Recommendations

ADMINISTRATOR VITO F. SINOPOLI

Report

Administrator Sinopoli presented the October report. A copy of the report is attached to these minutes.

Recommendations

1. Administrator Sinopoli recommended, and **Mrs. Troike moved to enter into an agreement with Interstate Gas Supply, LLC (IGS) for a 34-month fixed rate for township gas supply. Mr. Gaffney seconded the**

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motion. All Ayes. Motion passed 3-0.

2. Administrator Sinopoli recommended, and **Mr. Gaffney moved to approve the Bath Township Master Meeting Calendar for 2026. Mrs. Troike seconded the motion, All Ayes, motion passed 3-0.**
3. Administrator Sinopoli recommended, and **Mrs. Troike moved to approve a Memorandum of Understanding with Ohio-Persistent Cyber Improvement Partners (O-PCI) to provide all Bath Township employees with cybersecurity education and training through the Ohio Cyber Range Institute. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
4. Administrator Sinopoli recommended, and **Mr. Gaffney moved to approve the rollover of 242.15 hours of unused accrued sick time from Chippewa Township for Full-time Firefighter/Paramedic Emma Heppner. Mrs. Troike seconded the motion, All Ayes, motion passed 3-0.**
5. Administrator Sinopoli recommended the Trustees consider Resolution 2025-39 Job Creation, Retention, and Tax Revenue Sharing Agreement.

Mrs. Troike presented the following Resolution and moved its adoption:

RESOLUTION NO. 2025-39

**TO ENTER INTO AN AGREEMENT OF COOPERATION BETWEEN
THE COUNTY OF SUMMIT AND BATH TOWNSHIP
FOR JOB CREATION, RETENTION AND TAX REVENUE SHARING
UPDATED**

WHEREAS, the loss of jobs results in social and human costs which can be a significant burden to the area, the region and State, and;

WHEREAS, the Bath Township Board of Trustees recognizes that cooperation is necessary for regional prosperity and enhancement of the local tax base and to successfully compete in global markets, and;

WHEREAS, the County of Summit works with employers, prospective employers and individual communities within the County to provide tax and other incentives for purposes of retaining and locating prospective employers and facilities in communities within the County, and;

WHEREAS, the Bath Township Board of Trustees have reached an understanding with the County of Summit and other government entities within the County concerning their joint and respective interests touching upon a mutual desire to retain and attract businesses and jobs. As a result, the parties agree to a number of terms outlined in the updated 2025-2026 Summit County’s Memorandum of Understanding for Job Creation and Retention and Tax Revenue Sharing.

NOW THEREFORE BE IT RESOLVED that Bath Township Board of Trustees agree to enter into the agreement for the 2025-2026 Summit County Intergovernmental Memorandum of Understanding for Job Creation and Retention and Tax Revenue Sharing.

Second by Mr. Gaffney; discussion and roll called:

Mrs. Goodrich, **Aye**
Mrs. Troike, **Aye**
Mr. Gaffney, **Aye**

Resolution Adopted

TRUSTEES: ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY

FUTURE TRUSTEE MEETINGS AND EVENTS

Heritage Corridors of Bath	November 12, 2025, 4:30pm	Trustee Conference Room
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NOVEMBER 6, 2025**

Zoning Commission	November 13, 2025, 6:00pm	Trustee Meeting Room
Board of Trustees Meeting	November 17, 2025, 4:00pm	Trustee Meeting Room
Board of Zoning Appeals	November 18, 2025, 7:00pm	Trustee Meeting Room
Parks Board	November 20, 2025, 6:00pm	Trustee Meeting Room
Board of Trustees Special Meeting (Bill Pay)	November 24, 2025, 9:30am	Trustee Meeting Room
Appearance Review Commission	December 1, 2025, 5:00pm	Trustee Meeting Room

CITIZENS' COMMENTS

1. Kim Peer of 4262 Everett Road spoke about the North Fork Preserve barn renovation project and shared concerns about the use of North Fork Preserve facilities for parties and rentals. She stated that changing the park from passive to active impacts families.
2. Sarah and Tim Cunningham of 4318 Everett Road discussed the North Fork Preserve barn renovation project and spoke against the use of North Fork Preserve facilities for parties and rentals.
3. Michelle Webster of 4262 Everett Road discussed the North Fork Preserve barn renovation project and spoke against the use of facilities for events and gatherings. She was concerned about loss of habitat, light pollution and noise pollution.
4. Todd Schneider of 4278 Everett Road spoke against the North Fork Preserve barn renovation project asked the Trustees to rescind the motions in front of the Zoning board.
5. Juerg Schmid of 4210-4220 Everett Road spoke against the North Fork Preserve barn renovation project and stated that he is very upset about the changes.
6. Bill Walter of 4340 Everett Road spoke against the North Fork Preserve barn renovation project, stating that he agrees with everything that has been said already, and that the barn should not be a party center.
7. Holly Mineard of 4328 Everett Road spoke against the North Fork Preserve barn renovation project, stating concerns about construction, alcohol, bright lights, and anything that might occur after dark. She spoke in favor of daytime gatherings such as scout meetings, baby showers, etc.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:34pm.

Elaina E. Goodrich, President
Bath Township Board of Trustees

Sharon A. Troike, Vice President Bath
Township Board of Trustees

Sean F. Gaffney
Bath Township Board of Trustees

Laura Tuttle
Fiscal Officer

Date: November 6, 2025
Bath Township Board of Trustees

Chief of Police Report

November 6, 2025

Department Trainings:

Chief Sinopoli, Sgt. Griffith, Detectives Reilly and Young – 10th Annual Responding to the Needs of Victims Conference, October 3, 2025
Officer Lilly – Sexual Assault Investigation October 6-7, 2025
Officer Chapman – AR15/M4 Armorer Course October 6-7, 2025
Department Training – Vehicle Dynamics, October 8 and 9, 2025, Sgt. Alexander and Officer Mihalik, Instructors
Officer Campbell – Interview and Interrogation/Case Law – October 21, 2025
Chief Sinopoli, Captain Brown, Detectives Reilly and Young – Second Annual Law Enforcement Case Review & Officer Awards October 31, 2025

Department Highlights:

Coffee with a Cop – October 1, 2025. Chief Sinopoli and Sgt. Griffith met with community members who stopped by the PD table.
Officer Knauer represented the Bath Police Department at the annual Faith and Blue community event at Hardesty Park on October 4, 2025.
Chief Sinopoli manned the PD table at the annual Fall into Nature event October 4, 2025. The bicycle raffles were a success and greatly appreciated.
Dispatch Supervisor Tayerle and Administrative Assistant Bartlett attended The University of Akron part-time job fair on October 15, 2025.
Drug take back day at the Acme Fresh Market was Saturday, October 25, 2025. Haunted Halloween was held on Sunday, October 26, 2025. Chief Sinopoli, Captain Brown, and Administrative Assistant Bartlett were on hand to meet and greet families. The Kent State University Police Academy hosted its annual job fair on October 27, 2025 for upcoming police cadets to talk to departments about their job openings. Administrative Assistant Bartlett attended.
The Department was recertified through the Ohio Collaborative as being compliant with all the Standards for 2025. We are one of 7 departments in Summit County out of 28 law enforcement agencies that have achieved this goal.

October Statistics:

All Calls for Service	1,932 [100%]
Community Policing	1,364 [71%]
Traffic Stops	60 [3%]
Traffic Accidents	42 [2%]
Alarm Drops	31 [1%]
Sexual Offense 0 Robbery 0 Burglary 0 All other calls for service:	435 [23%]
Booking Charges [Total]	24
Failure to Appear; Issuance of Warrant	5
Theft	9
OVI	1

To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich and Sharon Troike Fiscal
Officer – Laura Tuttle
Bath Administrator - Vito Sinopoli

From: Rob Campbell, Fire Chief Date:

November 6, 2025

October 2025 Calls

Station 1 = 94
Station 2 = 87
All Stations = 5
Total = 186

EMS = 128
Fire = 58

Total Transports = 91

Mutual Aid Given= 18 Mutual
Aid Received= 14

Yearly Call Total: 1,599 EMS
= 1087
FIRE = 512

TRAINING:

Classes = 14
Hours = 19.50

INSPECTIONS:

Annual 17

REPORT:

Halloween Party
Toys for Tots

SERVICE DIRECTOR Caine Collins

AGENDA FOR THE TRUSTEE MEETING 11.6.2025

Buildings and Grounds:

No new business to report.

Roads:

Service Crew Monthly Report for October

Resident Service Requests received: 19
Resident Service Requests resolved: 23
Township Service Requests received: 6
Township Service Requests resolved: 9
Right of Way Permits: 2 Utility Asphalt
Aprons: 4
Approx Tons of Asphalt Used: 15.98 Cemetery
Foundations: 29

Miscellaneous:

Vehicle Maintenance/Repairs; Shop, Buildings, and Grounds Maintenance/Repairs; Cemetery Maintenance, Restorations, Foundations, and Burial Assistance; Roadway Tree Trimming and Removal; Roadside Mowing; Dead Animal Removal from Township Roadways; Installation and Repairs of Address Markers and Street Signs/Posts; Pothole Patching; Road Repairs; Continuous Cleaning and Sanitizing of Shop and Trucks; Service Request Requests and Restorations; Roadside Sign Removal; Emptying of the Organic Recycle Trailer; and Assisted with the Fall into Nature event.

Training:

Ohio APWA – Winter Maintenance Operation Webinar – Caine Collins & Sean Humphrys

Cemetery Burials:

Moore's Chapel: 2 Full & 4 Cremations

BATH PARKS DIRECTOR Jeff France

AGENDA FOR THE TRUSTEE MEETING 11.6.2025

General Park Information:

Park personnel checked and inspected all the trails, performed routine inspections on the playgrounds, performed general buildings and grounds maintenance/repairs, and completed vehicle and equipment maintenance/repairs. Installed Living trees. Trotta Power washing pressure washed the Bicentennial and Bath Hills shelters and applied sealant to help protect the wood.

Bath Baseball Park:

The ballfields were playable 67% of the time. Records show there was precipitation on 5 days in October, with an approximate total of 2.18 inches. The park is closed for the season as of November 1st.

Bath Community Park:

Playground installation is still moving forward - having a delay due to site details, but plan to install new equipment this month.

Bath Hill Park:

No new business to report.

Bath Nature Preserve:

I would like to thank the Fall into Nature Committee, the Park Board, and everyone who participated and planned the annual Fall into Nature event on October 4th.

North Fork Preserve of Bath:

Installation of the septic is moving forward and should be completed soon.



To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant
From: William Funk Planning Director/Zoning Inspector
Date: October 31, 2025
Re: Zoning Report for the month of October

Permits

During the month 18 zoning permits were issued in the following categories:

- Residential Addition 5
- New Residential Dwelling 3
- Accessory Structure 3
- Fence 3
- Sign 2
- Swimming Pool 1
- Business Use 1

Zoning Commission

October 9, 2025, Zoning Commission work session:

- The Zoning Commission continued the review of the proposed Ghent Overlay Language. The Commission discussed lowering the overall potential development density to a maximum of 3 units per acre for subarea 2, increased buffering standards for subarea 1, and reviewed the proposed application and review process the overlay district. The Commission will meet on November 13th to continue the public hearing and to hold a work session to review additional changes.

Appearance Review Commission

October 6, 2025, the Appearance Review Commission reviewed the following cases:

- ARC 25-20, Brian Becker of Becker Signs for Arcadian Detail Supply, recommended to approve the proposed monument sign for Arcadian Detail Supply at 1864 N. Cleveland Massillon Rd., located in the B-5 Business District.
- ARC 25-21, Mike Bizjak of CESCO Imaging for Hyde Park Prime Steakhouse, recommended to approve the proposed wall sign for Hyde Park Prime Steakhouse at 4073 Medina Rd., located in the B-2 Business District.
- ARC 25-22, Erick Allen of Alber & Rice for Acme Plaza, recommended to approve the proposed replacement salt storage for the Acme Plazo at 3979 Medina Rd., located in the B-2 Business District.
- ARC 25-23, Peninsula Architects for North Fork Preserve, recommended to approve the proposed building review for the North Fork Preserve Barn Renovation at 4400 Everett Rd., located in the R-2 Residential District.

Board of Zoning Appeals

October 21, 2025, the Board of Zoning Appeals heard the following cases:

- BZA 25-19, Tom Giltner for Corner Provisions for Corner Provisions, approved a variance to exceed the area and location of wall signage for Corner Provisions at 1070 Ghent Rd., located in the B-1 Business District.
- BZA 25-23, Brian Becker of Becker Signs for Arcadian Detail Supply, approve a variance for an additional monument sign for Arcadian Detail Supply at 1864 N. Cleveland Massillon Rd., located in the B-5 Business District.

- BZA 25-24, Mike Bizjak of CESCO Imaging for Hyde Park Prime Steakhouse, approved a variance to exceed the permitted wall sign area for Hyde Park Prime Steakhouse at 4073 Medina Rd., located in the B-2 Business District.
- BZA 25-25, Luke and Serenity Messner, approved a conditional use for an accessory dwelling unit and a variance for a reduction in the side and rear yard setback for an addition at 52 Clouse Ave., located in the R-3 Residential District.
- BZA 25-26, Peninsula Architects for North Fork Preserve, tabled a conditional use request for a park and a variance for a reduction in the setback for the North Fork Preserve Barn Renovation at 4400 Everett Rd., located in the R-2 Residential District.

Solid Waste

- | | |
|----------------------|-------|
| • New Customers | 15 |
| • Vacation Customers | 5 |
| • Total Customers | 3,461 |

Miscellaneous

- None



To: Board of Trustees

From: Vito F. Sinopoli, Township

Administrator Date: November 6, 2025

Re: Administrator's Report – 11/6/25

REPORT:

On Tuesday, November 4, 2025, Trustees Sharon Troike and Sean Gaffney were reelected.

Trustees Troike and Gaffney will begin a new four-year term in January of 2026.

Fiscal Officer Laura Tuttle was also elected to serve out the remaining two years of the unexpired term. The terms for the position of Fiscal Officer begin after the first quarter of the year, so Ms.

Tuttle will be sworn in in April of 2026.